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| A A BAIG & CO. CHARTERED ACCOUNTANTS |
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| ORGANIZATION’S PROFILE  |



An independent member firm of

**the leading edge alliance**

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| **ABOUT** **A A BAIG & CO.** is a firm of Chartered Accountants providing an integrated suite of audit, accounting and consulting services to large multinationals as well as small and medium-size organizations across Pakistan since 2002. To-date AAB has served over 150 clients. **ACCREDITATIONS AND AFFILIATIONS*** AAB is an independent member firm of the **Leading Edge Alliance** (LEA) which is an international alliance of 140 independently owned accounting and consulting firms ;
* ICAP Registered **Training Organization**;
* In 2008, AAB became the fifth organization in Pakistan to be awarded the **CIMA** Training Partner Status;
* Accredited **ACCA** employer.
 | LEAD TEAM**MIRZA ASAD ALI BAIG**Mirza Asad Ali Baig is a fellow member of the Institute of Chartered Accountants of Pakistan and a member of the Institute of Internal Auditors - US.With over 12 years of relevant experience, Asad heads the Audit and Assurance practice ofhttp://www.aabaig.com/media/logo-aab-small.gif. Prior to founding http://www.aabaig.com/media/logo-aab-small.gif in 2002, Asad was associated with Ernst & Young’s member firm in Pakistan. He is also involved in imparting corporate trainings.**UROOJ AHMED**Urooj, a fellow member of Institute of Chartered Accountant, heads the Corporate Consulting and Accountancy Services Division. Prior to joining , Urooj served as Manager Examinations in the prestigious Institute of Chartered Accountants of Pakistan and was also associated with Ernst and Young’s member firm in Pakistan. Urooj is also a member of the Institute of Internal Auditors - US. He is also involved in imparting corporate trainings. |  ****MISSION & VISION****With the sole purpose to please Allah SubhanuaTa’ala, to provide excellence-driven solutions, to our clients helping their business to flourish to its maximum potential. To constantly strive for excellence in all related activities by ensuring the highest quality, ethical and moral standards whilst building enduring relationship with clients by providing cost-efficient and highly professional services. **PHILOSOPHY & CULTURE**philosophy is based upon investing in a tradition of trust, understanding and solid studied solution provision. We at stand firm in our belief that we are a family comprised of our clients and our personnel. By placing the clients’ interests first, they prosper. It is when our clients prosper that  prospers.  |

 **SERVICES**

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| **AUDIT AND ASSURANCE*** Statutory Audits;
* Internal Control System Reviews;
* Internal Audits:
	+ Financial Audits;
	+ Operational Audits;
	+ Grant Audits;
	+ Project Audits;
	+ Compliance Audits;
	+ Investigative Audits;
	+ Due Diligence.
* Compilation, review and validation of prospective financial statements;
* Regulatory Audits and Compliance Review;
* Corporate Investigations and Business Fraud Risk Services.

**ACCOUNTANCY SERVICES*** Bookkeeping;
* Payroll preparation and related services;
* Processing high-volume transactions;
* Opinion and counseling on accounting matters;
* Designing and implementation of Accounting System including training of organization's accounting personnel;
* Drafting / compiling Accounting Policies and Procedures;
* Secondment / deputation of accounting personnel;
* Facilitating implementation of new computerized accounting system or shifting from existing one to a new one.
 | **CORPORATE CONSULTING*** Incorporation related services including drafting of Memorandum and Articles of Association;
* Preparation / submission of periodical returns as required under the Companies Ordinance, 1984;
* Winding up of companies;
* Facilitating in foreign investment related matters including coordination with the Board of Investment and preparation/submission of required documents;
* Corporate Law Compliance Review.
* E-filing

**HR CONSULTING*** Secondment and Executive Leasing;
* Executive Search and Placement;
* HR Policies and Procedures;
* Employee Handbook;
* Workshop on Internal Auditing;
* Workshop on Income Tax
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 **SUPPORT** TEAM

The support team consists of approximately 40 employees and trainees who are either ACCA or ICMA finalists / part qualified and CA trainees. The support team comprises of the following:

* Assistant Managers - 2
* Supervisors – 6
* Seniors – 8
* Support Staff – 22
* Admin Staff - 2

** CLIENTELE**

AAB strives to deliver quality to its clients. Our team has been conducting internal audits of various kinds of industries through out Pakistan and is well versed with the intricacies involved.

Our clients include large to small and medium-size organizations from the following industry sectors:

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| * Islamic Banks
* Automobile and Automotive Products
* Chemicals and Pharmaceuticals
* Engineering and Allied
* Hotels, Tourism and Entertainment
* Paper and Allied
* Textile and Garments
* Education
* Trading
* Goldsmiths and Jewelers
* Hospitals
 | * Consumer Products
* Government
* Cargo and Shipping
* Printing and Packaging
* Healthcare
* Transport
* Building, Construction and Real Estate
* Software and Business Services
* Publishing
* Retail, Wholesale and Distribution
* Societies, NGOs and Trusts
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Following are the major Organizations which have been audited (**external audit**) by us till date:

* SAMI Pharmaceuticals (Private) Limited
* STFA Construction Company
* The Indus Hospital
* City Schools (Private) Limited
* Bahria Hajj & Umrah Services (Private) Limited
* Shalimar Construction Co. (Private) Limited
* Engen (Private) Limited
* Educational Systems (Private) Limited
* Tradekey (Private) Limited
* Feather Engineering (Private) Limited
* GTS Logistics (Private) Limited
* TransAsia Shipping Agency
* Hasnain Tanweer Associates (Private) Limited
* u-blox Lahore (Private) Limited
* HTL Trans (Private) Limited
* Marvel Metal (Private) Limited
* Pak Qatar Takaful Employees Provident Fund
* Tradekey (Private) Limited Employees Provident Fund
* Tax audit as assigned by FBR
* Corporate audit as assigned by SECP

Other ***major clientele*** to whom we have provided **services other then external audit** till dateinclude the following:

* Bayer CropScience Pakistan (Private) Limited – Internal audit and manual development
* Bayer Pakistan (Private) Limited – Systems documentation
* China National Chemical Engineering Co. Ltd – Pakistan Branch – Branch registration
* China East Resource Import Export Corp. – Pakistan Branch – Accounts and audit
* China Railway 17 Bureau Group Electrification Engineering Co Ltd – Pakistan Branch - Branch registration
* China Ocean Engineering Construction General Bureau – Accounts and audit
* Sanofi Aventis Pakistan Limited – dealer stock count
* Shafi Group of Companies (10 companies) – Internal Audit
* Sufi Group of Companies (3 companies) – Internal Audit
* Pak Shaheen Group – Internal Audit
* Tradekey (Private) Limited – Corporate Consulting
* GTS Logistics (Private) Limited – Corporate Consulting
* Iqra Rouzatul Atfaal Trust (around 180 branches)
* Reflections School
* Kiran Foundation School
* Mohammad Shafi Education Complex
* Zubair Public School
* TML (Private) Limited – Corporate Consulting
* Uniferoz (Saniplast) – Internal Audit
* Toyota Central Motors – Internal Audit
* Unicon International – Internal Audit
* Metro Cab – Internal Audit
* Indigo Textile (Private) Limited
* Pak Qatar Takaful Limited – HR Consulting
* Bahria Foundation – Feasibility Studies and System Reviews
* Bank Islami Pakistan Limited – Accounting Staff Leasing
* Ghulam Faruque Group – Accounting Staff Leasing
* National Foods Limited – Accounting Staff Leasing
* Converge Technologies (Private) Limited – HR and Corporate Consulting
* ABM Infotech (Private) Limited – Corporate Consulting
* Dow Medical College – Accountancy
* Meezan Bank Limited – Internal Audit Staff Leasing

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